## **GENERAL POLICY**

## **Guild Activity**

For purposes of this Policy, the term "Guild Activity" shall mean any activity, including but not limited to meetings, activities, exhibits, displays, performance of volunteer services or donation of goods or services, which is represented to be on behalf of, or in connection with, the Guild or its members, or in connection with which the Guild's name is being used in any way.

Any Guild Activity shall be permitted as long as it (a) involves only activities which are within the purpose of the Guild as set forth in Article II of the By-laws of the Guild; (b) is open to all Guild members; (c) does not impose any uninsured liabilities upon the Guild; (d) does not involve any net expenditure of funds by the Guild; and (e) is being conducted under the supervision of a member of the Board of Directors. Any Guild Activity which fails to meet each of these criteria (a)-(e) shall be permitted only if expressly approved by the Board of Directors.

It shall be the responsibility of each member of the Board of Directors to notify the other members of the Board of Directors, in person or by email, of the initiation of any new Guild Activity permitted under the criteria described in the immediately preceding paragraph.